



HEALTH
RECRUITMENT
SPECIALISTS

Chief Executive Officer – Bellarine Community Health Ltd



Bellarine Community Health Ltd.

"Quality Living for a Valued Community"

March 2017

PO Box 83 Ocean Grove Victoria 3226

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www.hrsa.com.au

Background

Vision

Quality Living for a Valued Community

Strategic Themes

The current Strategic Plan finished in December 2016 and a new Strategic Plan is currently under development . The new Plan has will receive important input from the Bellarine Service Review recently commissioned by the DHHS. The current Plan outlines the actions Bellarine Community Health Ltd has pursued to achieve its four theme goals:

- Community matters to us
- Great at what we do
- Here for the long term
- Where people want to work

Our Values

- Health is the complete state of social and emotional wellbeing, not merely the absence of disease.
- Social, physical, cultural and environmental aspects of people's lives all contribute to their well-being.
- Health care should be available to all, accessible by all and affordable for all.
- People receive the best health care when they take ownership for their own health.
- People should have a say in the level and quality of health care provided to them.
- No health profession has all the answers to all the health issues.
- No single provider has all the necessary resources to meet the health needs of a community

Bellarine Community Health Ltd

Bellarine Community Health Ltd (BCH) is the major provider of primary health services to the Bellarine Peninsula. BCH operates from five separate sites in Drysdale, Ocean Grove, Point Lonsdale and Portarlington.

BCH is a registered Community Health Service under the Health Services Act 1988 (Vic) and exist to provide the types of health services most needed by the local community, with scaled fees to enable everyone to be able to afford quality healthcare.

BCH provides a comprehensive range of Primary Care services including:

- Allied health – physiotherapy, occupational therapy, podiatry, nutrition and dietetics
- Community nursing and support programs - home nursing, palliative care and continence clinic
- Child health and development - with specialised clinicians in physiotherapy, speech pathology, occupational therapy and nutrition/dietetics
- Young people's services - including a dedicated clinic and specialised health and support services for young people
- Public dental service
- Exercise groups and social programs
- Healthy Communities Program supporting local projects and activities to change the causes of poor health
- Home Care Packages;
- A co-located general practice service in Point Lonsdale.

The health service receives most of its funding from the state and federal government, supplemented by client fees and grants received from other sources.

Services

Primary Care Services

- Planned Activity Group
- Cardiac Rehabilitation
- Community Health Nursing
 - Men's Health
 - Women's Health
- Counselling
- Dental
- Diabetes Education
- Community Nursing Services Including:
 - Continence Clinic
 - Wound Support
 - Palliative Care including Bereavement Support
- Home Care Package
- Footcare Nurse
- Health Change
- Meals on Wheels
- Nutrition/Dietetics
- Occupational Therapy
- Physiotherapy
- Podiatry
- Physical Wellness Program
- Primary Health Care Services

Child, Health & Development

- Dental
- Nutrition/Dietetics
- Occupational Therapy
- Physiotherapy
- Podiatry
- Speech Pathology

Services for Young People

headspace - Drysdale

- Drug & Alcohol
- Mental Health
- Counselling
- Dental
- Health Nurse
- Nutrition/Dietetics
- Occupational Therapy
- Physiotherapy
- Podiatry

Health Service Indicators

	2015/2016
Total revenue (inc capital grants)	\$10.3M
Total expenses	\$8.9M
Staff	125
- full time	16
- part time	88
- casual	21
EFT (approx)	75
Volunteers	127
Meals on Wheels (meals)	3,045
Planned Activity Group (clients)	92
Physiotherapy (appointments)	2,051
Podiatry (appointments)	2,433
Dental (hours of treatment)	22,500
Home Care Packages	45

The Role

The objective of the CEO role is to lead and drive the strategic direction and vision of Bellarine Community Health. You will provide leadership of the Executive Management Team in ensuring high quality and innovative service delivery that meets all quality, service delivery and financial targets. The CEO will be expected to lead and manage the business development, community engagement and day-to-day operations of the organisation to achieve optimum health outcomes and effective use of human resources and business assets.

Bellarine Community Health is operating in a changing and increasingly competitive community health environment. The CEO will be required to have the ability to conceptualise and analyse Commonwealth and State health policies and service plan directions, and understand the market place as a significant factor in identifying opportunities to develop and grow the organisation.

KEY RESPONSIBILITIES:

The CEO is primarily responsible for:

- Leading and driving the strategic direction for the organisation
- Implementing the Values and Statement of Purposes for Bellarine Community Health
- Working in partnership with the Board to develop and achieve the Vision for the organisation.
- Providing leadership to Bellarine Community Health staff and volunteers.
- Developing and maintaining key stakeholder relationships including strategic partnerships.
- Ensuring secretarial support to the Board and its sub-committees.
- Providing the Board of Directors with comprehensive information, analysis and timely advice on all corporate and clinical governance matters affecting the organisation.



Key Selection Criteria

- KSC 1** Proven ability to provide leadership and direction within a complex and changing environment
- KSC 2** High level strategic, conceptual and analytical skills
- KSC 3** Highly developed Business Development, Financial and Risk Management skills
- KSC 4** Knowledge, understanding and commitment to Quality and Safety, accreditation systems and continuous quality and improvement
- KSC 5** Proven ability to build organisational culture and to manage people and change
- KSC 6** Highly developed interpersonal, communication and negotiation skills with a demonstrated ability to engage effectively with staff, local communities, stakeholders and at all levels of government
- KSC 7** An understanding of, and commitment to the principles of community health service provision
- KSC 8** Demonstrated ability to work pro-actively and in partnership with Board Directors in achieving the vision of Bellarine Community Health
- KSC 9** Proven business development outcomes and successful project management skills
- KSC 10** Relevant tertiary qualifications

Remuneration

A fixed term, three (3) year contract will be negotiated with the successful applicant depending on qualifications and experience.

A competitive Remuneration Package will be negotiated with the successful candidate. The Total Remuneration Package benefits include:

- Base Salary (in the range \$130,000 to \$160,000 per annum)
- Superannuation
- Fully maintained motor vehicle
- Generous salary packaging benefits

Closing Date: 7 April 2017

Applications should include: a Cover Letter, your current CV and a Statement addressing the Key Selection Criteria. Applications can be lodged at:

hrsa@hrsa.com.au

Further Information

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