

Chief Executive Officer

Castlemaine District Community Health.



About CDCH

Castlemaine District Community Health (CDCH) offers a wide range of services and programs aimed at promoting health and preventing illness.

Our objective is to design and provide programs and activities which ensure community members receive primary health, preventative care and community support services which are accessible, responsive and of the highest quality.

- We seek to improve the health out-comes and general social well-being of people in Castlemaine and the surrounding region of the Mount Alexander Shire.
- We also work to empower individuals and community groups to achieve self-direction in personal health and community health.
- We understand health beyond disease and injury; that what keeps us well is as important as what gets us better.

Our services range from individual service delivery such as diabetes education and counselling for all ages, to walking groups, group sessions where people can learn, find support and meet others interested in learning about similar issues, as well as community work to support the wellbeing of the community.

Services include:

- Aboriginal programs
- Asthma & Anaphylaxis
- Counselling
- Diabetes services
- Dietetic and Nutrition
- Drug & Alcohol
- Emergency relief
- Exercise programs and services
- Family services
- Group programs
- Heart health
- Health promotion and community development
- Professional training
- Refugee health
- Visiting services
- Youth services



The role

The position is accountable to the Board of Directors of Castlemaine District Community Health (CDCH). The CEO will maintain and strengthen CDCH's role as a quality, growing organisation and as a recognised leader in and strong contributor to the field of community and regional health.

The CEO will lead strategically to oversee the implementation of the strategic plan within the mission, values and priorities of the organisation, ensuring balanced ethical, equitable and efficient program development and delivery, financial, social, and environmental outcomes for the community.

The CEO will maintain a positive, healthy and productive workplace and culture, which will provide a quality, responsive, responsible and effective community health organisation.

Position responsibilities include:

- Leadership and management
- Strategic planning and policy development
- Financial and facilities management
- Risk management and compliance
- Service delivery and program management
- Quality assurance and performance standards
- Community Participation
- Communication, promotion and public relations
- Industrial relations and human resource management



Position Requirements

1. Relevant tertiary qualifications in a health related area, or equivalent. Masters level qualifications in Health Services Management will be highly regarded.
2. Experience in working with and providing support to a Board of Directors.
3. Experience and understanding of community health and primary care services in terms of service and policy development, growth and funding sources.
4. Strong understanding of the strategic and business requirements of the primary health and/ non for profit sector
5. Experience in management in a health care setting preferred.

Key Selection Criteria

1. Experience or demonstrated capacity in providing strategic leadership and strategic planning skills, as well as operational experience at the business level.
2. Demonstrated experience leading and developing high performing teams with an emphasis on building a proactive, empowered *culture*
3. High level interpersonal, communication, negotiation and advocacy skills and experience leading or capacity to lead change management within an organisation.
4. Proven ability to negotiate and partner successfully with funding providers, and other agencies providing related services.
5. Outstanding financial and operational performance in an environment attracting multiple sources of funding.
6. Knowledge and experience of Quality Improvement and Accreditation in Community Health.



Remuneration

The Board of Management will negotiate a competitive remuneration package with the successful applicant. A 2-year contract with a Total Remuneration Package (TRP) of around \$140,000 is negotiable.

The TRP is inclusive of:

- Base salary
- Superannuation
- Motor vehicle allowance
- Generous salary packaging provisions

How to Apply

Applications should include a:

- Covering Letter
- Current CV
- Statement addressing the Position Requirements and Key Selection Criteria; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at hrsa@hrsa.com.au

Applications Close: 16 March 2018

Further Information

John Cross
Director
Health Recruitment Specialists
0417 332 598

