

Executive Director – Aged and Adult Services

Bellarine Community Health Ltd



Bellarine Community Health Ltd.
"Quality Living for a Valued Community"



About Bellarine Community Health Ltd

Vision

Quality Living for a Valued Community

Strategic Themes

- Community matters to us
- Great at what we do
- Here for the long term
- Where people want to work

Our Values

- Health is the complete state of social and emotional wellbeing, not merely the absence of disease.
- Social, physical, cultural and environmental aspects of people's lives all contribute to their well-being.
- Health care should be available to all, accessible by all and affordable for all.
- People receive the best health care when they take ownership for their own health.
- People should have a say in the level and quality of health care provided to them.
- No health profession has all the answers to all the health issues.
- No single provider has all the necessary resources to meet the health needs of a community



About Bellarine Community Health Ltd

Bellarine Community Health Ltd (BCH) is the major provider of primary health services to the Bellarine Peninsula. BCH operates from five separate sites in Drysdale, Ocean Grove, Point Lonsdale and Portarlington. BCH is a registered Community Health Service under the Health Services Act 1988 (Vic) and exist to provide the types of health services most needed by the local community, with scaled fees to enable everyone to be able to afford quality healthcare.

BCH provides a comprehensive range of Primary Care services including:

- Allied health – physiotherapy, occupational therapy, podiatry, nutrition and dietetics
- Community nursing and support programs - home nursing, palliative care and continence clinic
- Child health and development - with specialised clinicians in physiotherapy, speech pathology, occupational therapy and nutrition/dietetics
- Young people's services - including a dedicated clinic and specialised health and support services for young people
- Public dental service
- Exercise groups and social programs
- Healthy Communities Program supporting local projects and activities to change the causes of poor health
- Home Care Packages;
- A co-located general practice service in Point Lonsdale.

The health service receives most of its funding from the state and federal government, supplemented by client fees and grants received from other sources.



The Role

POSITION SUMMARY

The Executive Director, Adult and Aged Services is responsible to provide strategic direction and leadership for the delivery of high quality Adult and Aged Services that facilitate a positive outcome for clients, community and BCH organisation.

The role will plan, organise, monitor and control Adult and Aged service operations; ensure compliance; and meet financial and contractual obligations. This senior leadership position will work collaboratively with staff to achieve best practice and ensure operational efficiency and effectiveness.

The Executive Director Adult and Aged Services is one of the three key Executive positions reporting the Chief Executive Officer.

Reports to	Chief Executive Officer
Program	Primary Health Care Services (PHCS)
Location	Based at all BCH locations as work demand requires
Employment Status	80–hours a fortnight Permanent full-time
Probation	6 months
Classification	Executive Employment Contract



Key Selection Criteria

Mandatory Requirements

- A professional candidate with significant senior management experience within the health, adult, aged and/community or disability services sectors.
- Extensive demonstrated experience in human services contract management managing teams, service coordination and service design and development.
- Ability to manage project and client funding within contractual and budgetary parameters.
- Strong understanding of the legislative and regulatory framework for primary health care, community and disability services delivery methods and cohorts.
- Demonstrated commitment to a person centred, enablement approach that upholds the independence, community participation, choice and rights of people and carers of those people.
- A current Victorian Driver's License.

Desirable

- Strong conceptual and analytical skills combined with an analytical mind capable for “out-of-the-box” thinking to solve problems.
- Experience in developing strategies and plans
- Excellent communication (oral and written) and public speaking skills
- Postgraduate studies at Masters Level or management.
- Outstanding organisation and leadership abilities.
- The ability to work within a team environment



Remuneration

A competitive three (3) year contract will be negotiated with the successful applicant.

The Total Remuneration Package (TRP) is inclusive of:

- Base salary (approx. \$115K per annum);
- Superannuation;
- Motor vehicle; and
- Salary packaging

How to Apply

Applications should include a:

1. Covering Letter,
2. Current CV
3. Statement addressing the Key Selection Criteria; and
4. Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at:
hrsa@hrsa.com.au

Applications Close: 29 March 2018

Further Information

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