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Executive Director of Finance & Corporate Services

West Wimmera Health Service

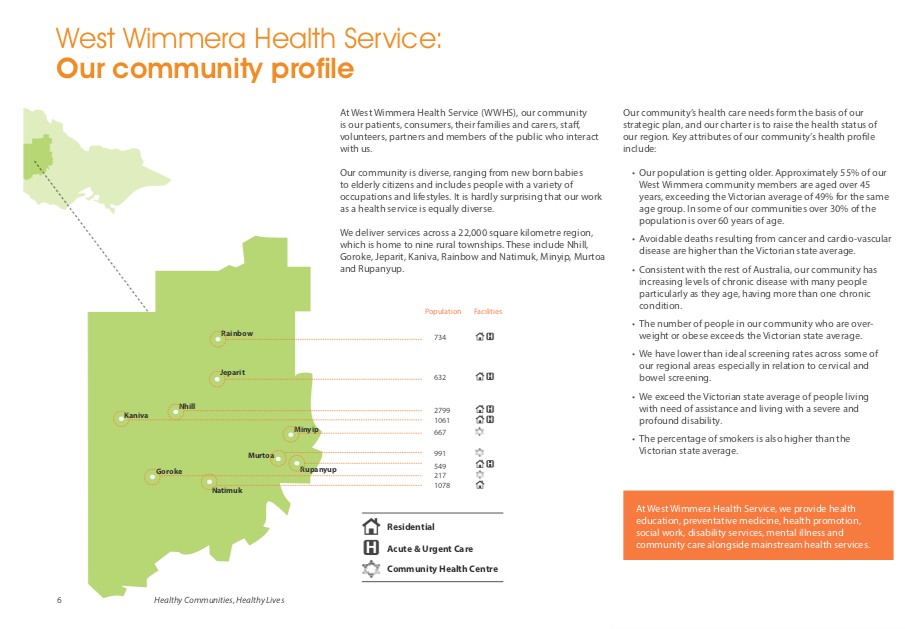


**West Wimmera Health Service**



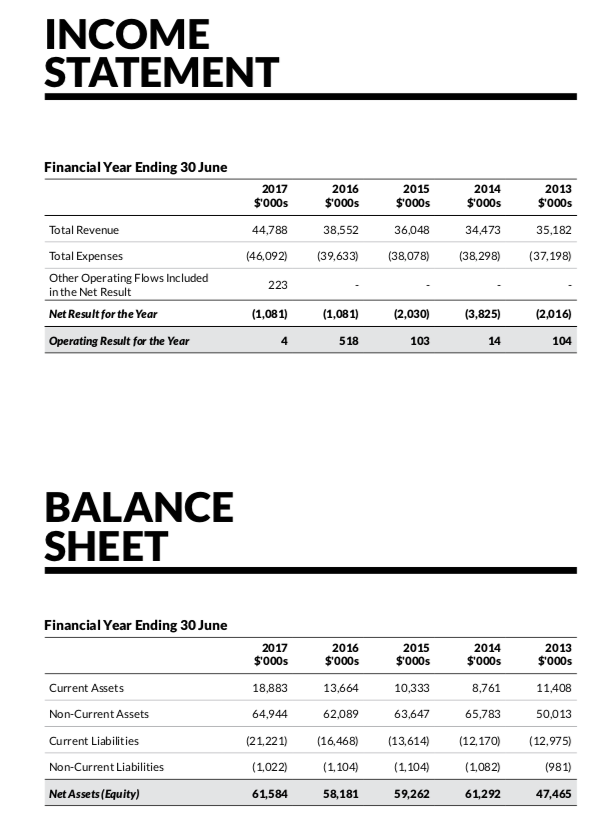
*Extract from 2016/17 Annual report*

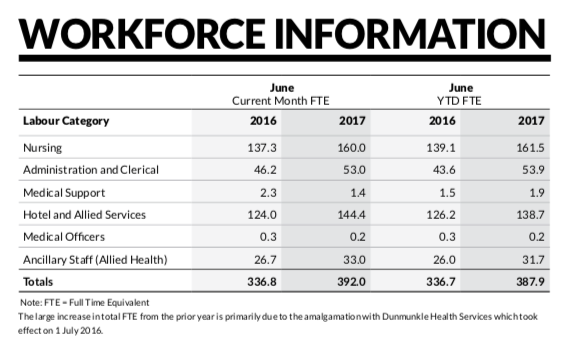
**West Wimmera Health Service**

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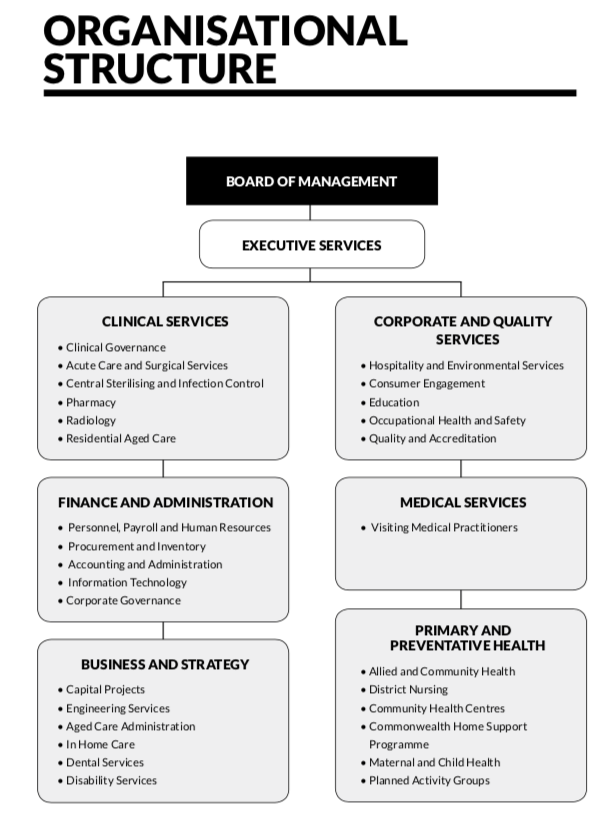
*Extract from 2016/17 Annual report*

**West Wimmera Health Service**

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*Extract from 2016/17 Annual report*

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*Extract from 2016/17 Annual report – Organisational Structure currently under review.*

**Executive Director of Finance & Corporate Services**

Purpose of the role

The Executive Director of Finance & Corporate Services has functional responsibilities for:

* Financial Management
* Payroll
* Hospitality and Environmental Services
* Procurement
* Administration and Reception Services
* Uniforms
* Volunteers

Key Responsibilities

* The provision of effective, efficient and safe management of the Financial and Corporate Services Division including each of its Departments.
* Maximisation of the Service’s financial capacity to deliver high quality and financially sustainable healthcare services.
* The facilitation of Service-wide compliance with all finance, regulatory and statutory requirements relative to the division
* The development and maintenance of appropriate relationships with internal and external stakeholders

**Key Selection Criteria**

**Mandatory:**

1. Member of Chartered Accountants Australia & New Zealand or CPA Australia.
2. At least 5 years recent experience at senior management level within a hospital / healthcare facility environment.
3. Good working knowledge of business and financial management related to health care delivery and administration.
4. Demonstrated experience and qualifications in management and leadership.
5. Excellent interpersonal, communication and organisational skills.
6. Excellent analysis and report writing skills

**Remuneration**

The CEO will negotiate a competitive remuneration package with the successful applicant. A three year GSERP contract with a Total Remuneration Package (TRP) in the range of $150K will be negotiated with the successful applicant. The TRP is inclusive of:

* Base Salary
* Superannuation 9.5%
* Car

Additional benefits include:

* Salary Packaging available
* Relocation assistance

**How to Apply**

Applications should include a:

* Covering Letter
* Current CV
* Statement addressing the Position Requirements and Key Selection Criteria; and
* Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at [hrsa@hrsa.com.au](mailto:hrsa@hrsa.com.au)

**Applications Close: 4 August, 2018**

**Further Information**

Jo Lowday

Director

Health Recruitment Specialists

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