

# Chief Executive Officer

Beaufort & Skipton Health Service



# About Beaufort & Skipton Health Service

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Beaufort and Skipton Health Service is a small rural health service providing urgent care, primary care, aged care and in patient acute services across two health service campuses in the townships of Beaufort located in the Pyrenees Shire and Skipton within the Corangamite Shire.

The catchment area extends from Derrinallum and Lismore in the South, to Lexton and Amphitheatre in the North, and stretches to include Streatham, Linton, and Snake Valley. Beaufort and Skipton Health Service covers portions of the Pyrenees, Corangamite, and Golden Plains Shires. Within these areas the health service provides services to about 5000 people.

## **Vision:**

We are a vital community link for the people of Beaufort and Skipton

## **Mission:**

Ensure that all people can access appropriate timely care in their community

## **Values:**

We Surpass	<b>Excellence</b>
We Create	<b>Teamwork</b>
We Show	<b>Respect</b>
We Value	<b>Trust</b>
We Connect	<b>Community</b>



# Health Services

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Beaufort & Skipton Health Services formed in 1996 following the amalgamation of the Ripon Peace Memorial Hospital in Beaufort, and the Skipton and District Memorial Hospital.

The bed configuration includes:

## Beaufort

- Ten acute beds
- Fifteen nursing home beds
- Twelve hostel beds (including 1 respite bed).

## Skipton

- Six acute beds
- Eleven nursing home beds
- Nine hostel beds (including one respite bed).

A Community Health Centre also operates in each of the two townships.

Admission to each acute facility is via general practice clinics located on-site. St John of God Hospital provides pathology services at each campus, and general practitioners also have access to the Grampians Region Palliative Care team, Community Psychiatry, and visiting geriatricians and cardiologists.

Chemotherapy, dialysis and unqualified neonate care is not available at either campus, and there are no maternity services at either campus.

Beaufort & Skipton Health Service operates general practice clinics at both campuses. The general practitioners provide medical appointments for the community, and support the acute inpatient units, aged care services and urgent care centres at the two sites. The two practices share on-call duties for the two campuses' inpatient units and residential aged care services.



# The Role

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The Chief Executive Officer (CEO) is responsible for:

- Implementing the strategic direction of the Health Service as determined by the Board of Governance and ensuring alignment with the organisation values, vision and mission.
- Ensuring efficient and effective management of the health service while providing strong leadership and fostering a culture of organisational excellence
- Enabling the provision of the contemporary safe high quality health services that are responsive and appropriate to the needs of the community
- Maintaining the reputation of Beaufort and Skipton Health Service and meeting the statutory regulations of the Victorian Department of Health and Human Services, the Commonwealth Department of Human Services and agencies responsible for national quality standards.

## Key Responsibilities

1. Quality and safety
2. Governance – Clinical and Corporate
3. Leadership and People Management
4. Financial Management
5. Research, Innovation and business development
6. Partnerships and stakeholder engagement



# Key Selection Criteria

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- KSC 1** Significant experience in a senior management role in the health sector with relevant tertiary qualifications in a clinical discipline, health management or related field with evidence of continuing professional development.
- KSC 2** Demonstrated achievement in the development and implementation of strategic, service and operational plans and the ability to formulate innovative strategies to meet community and health service needs.
- KSC 3** Demonstrated ability to create effective consumer engagement that drives continuous improvement.
- KSC 4** Proven workforce leadership abilities including; a demonstrated capacity to motivate, engage, influence and empower employees to maximise their contribution to the health service; holding others to account and being held to account for agreed targets.
- KSC 5** Excellent understanding of principles of evaluation, clinical governance and risk management in a health service as well as a sound understanding of Public Sector system review.
- KSC 6** Demonstrated experience in working effectively with a Board of Governance.
- KSC 7** Creation of a health care environment that enables patient-centred, cohesive, integrated care through systems that support clinicians to provide safe and appropriate care for each consumer with the best possible outcome.
- KSC 8** Strong financial management, business skills and well developed understanding of State and Commonwealth funding.
- KSC 9** Highly developed communication skills with an ability to write letters, reports and funding submissions as well as the ability to forge partnerships within the community and across the health, community services and local government sector.



# Remuneration

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The Board of Management will negotiate a competitive remuneration package with the successful applicant. A three (3) year GSERP contract with a Total Remuneration Package (TRP) in the range of \$137,548 to \$215,601 (Group 4, Cluster 2 – Small to Medium Rural Centre) will be negotiated with the successful applicant.

The TRP is inclusive of:

- Base Salary
- Superannuation
- Motor vehicle
- Housing

Other benefits:

Salary packaging benefits are also available.

## How to Apply

Applications should include a:

- Covering Letter
- Current CV
- Statement addressing the Key Selection Criteria; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at [hrsa@hrsa.com.au](mailto:hrsa@hrsa.com.au)

**Applications Close: 2 December 2018**

## Further Information

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