

# Chief Executive Officer

Yarram & District Health Service



# About Yarram & District Health Service

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Yarram and District Health Service (YDHS) is a multipurpose health service providing acute, aged residential and primary care services. Based in Yarram, some 220 kilometres south east of Melbourne on the South Gippsland Highway, the township, is in the Shire of Wellington and services an area of approximately 1,840 square kilometres and a catchment population of 5,305.

The Health Service originally commenced operation as the Yarram and District Hospital until 1993 when the hospital name was changed to Yarram and District Health Service to reflect its evolution into a small rural health service, more appropriately positioned to meet the needs of the wider community.

The acute service program comprises 20 acute inpatient beds, 3 dialysis chairs and a 24-hour, nurse led, Urgent Care Centre. There are two residential aged care facilities which comprise a total of 60 beds inclusive of 12 dementia specific low care beds and 18 high care beds.

In addition, a wide range of community and primary care services are offered at YDHS. The Integrated HealthCare Centre, currently under construction and incorporating a new GP Medical Clinic, will greatly enhance the capacity of YDHS to meet the growing needs of the community.

## **Vision**

Our vision is for YDHS to be a respected and caring partner in a strong community

## **Mission**

Our mission is to work with our community and our partners to improve health and wellbeing.

## **Values**

We value:

**Integrity:** ethical and honest - accountable and professional

**Collaboration:** interested, informative and listening

**Acceptance:** inclusive and embracing

**Respect:** compassionate and caring

**Enthusiasm:** motivated and passionate



# Yarram region

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Yarram, located in south east Gippsland, is known for its proximity to Ninety Mile Beach, Port Albert, neighbouring Tarra-Bulga National Park and heritage architecture in its main street, including the historic Regent Theatre.

The traditional custodians of the land surrounding Yarram are the Gunaikurnai people. Originally called Yarram Yarram, a Gunaikurnai phrase thought to mean 'plenty of water,' the town was renamed Yarram in about 1925. There are approximately 3,000 Gunaikurnai people, and their territory includes the coastal and inland areas to the southern slopes of the Victorian Alps.

Being close to one of the first Victorian trade ports, Port Albert, the town grew quickly after settlement, as a result of rapidly growing dairy and timber industries. Continual fluctuations in both these industries appear to be effecting Yarram and district today. Today Yarram is a service centre for the nearby agricultural, horticultural, fishing and forestry industries and the region is home to 5305 residents. Education providers include a local secondary college (Yarram Secondary College), a public primary school (Yarram Primary School) and a catholic primary school (St Mary's Primary School), Alberton and Woodside primary schools. Federation Training has TAFE campuses located at Traralgon, Morwell and Warragul and Federation University Gippsland's campus is located in the township of Churchill 75km from Yarram.

## Wellington Shire

Wellington Shire, in the Gippsland region, was formed in 1994 after the amalgamation of the Shire of Alberton, the Shire of Avon, the Shire of Maffra, the City of Sale and parts of the Shire of Rosedale. Yarram is located in the former Shire of Alberton. The Shire covers an area of 10,924 square kilometres and is home to 42,986 residents (2016 census) spread across more than 30 different communities. The communities extend from the Great Dividing Range and Victoria's High Country, through rich irrigated flats and some of the most productive grazing land in Australia to the internationally significant Gippsland Lakes and Wetlands and the Ninety Mile Beach and Bass Strait. Wellington has a strong and diverse local economy boasting oil and gas production industries, manufacturing, government, defence, primary industries, forestry, construction and retail industries



# The Role

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The Chief Executive Officer (CEO) is responsible for:

- Implementing the strategic direction of the Health Service as determined by the Board of Governance and ensuring alignment with the organisation values, vision and mission.
- Ensuring efficient and effective management of the health service while providing strong leadership and fostering a culture of organisational excellence
- Enabling the provision of the contemporary safe high quality health services that are responsive and appropriate to the needs of the community
- Maintaining the reputation of Yarram & District Health Service and meeting the statutory regulations of the Victorian Department of Health and Human Services, the Commonwealth Department of Human Services and agencies responsible for national quality standards.

The Chief Executive Officer is responsible, directly to the Board, for the total operational and financial performance of the Health Service and for compliance with its legal and statutory obligations. The position works in collaboration with the Board to set goals for the organisation and is responsible for:

- the achievement of those goals, measured through performance against established benchmarks and key performance indicators;
- the management and maintenance of the organisation's infrastructure and facilities;
- resource management both physical and human within the organisation and the managing of relationships between the organisation and its external environment; and
- the management of internal and external control and review processes.



# Key Selection Criteria

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- KSC 1** Tertiary qualifications in commerce, business management or health (preferably with post-graduate qualification in business and health service management or administration).
- KSC 2** Extensive leadership and senior management experience in the health sector (including membership of a relevant professional organisation).
- KSC 3** Excellent understanding of principles of evaluation, clinical governance and risk management in a health service as well as a sound understanding of Public Health Governance and experience working with a Board of Management.
- KSC 4** Strong leadership skills with a proven ability to successfully lead organizational change, manage and motivate staff, promote the creation of a positive workplace culture and develop teams of high performers.
- KSC 5** Demonstrated understanding of the health service industry, experience of Commonwealth and State health policies and programs and a detailed familiarity with Commonwealth and State health funding systems.
- KSC 6** A track record of success in the financial management of a health service, combined with operational ability to maximise an on-going balanced financial position.
- KSC 7** High level interpersonal skills including the ability to build and maintain rapport and effective relationships with a broad range of stakeholders.



# Remuneration

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The Board of Management will negotiate a competitive remuneration package with the successful applicant. A three (3) year GSERP contract with a Total Remuneration Package (TRP) in the range of \$137,548 to \$215,601 (Group 4, Cluster 2 – Small to Medium Rural Centre) will be negotiated with the successful applicant.

The TRP is inclusive of:

- Base Salary
- Superannuation
- Motor vehicle

Other benefits:

Salary packaging benefits are also available.

## How to Apply

Applications should include a:

- Covering Letter incorporating a response to the Key Selection Criteria;
- Current CV; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at [hrsa@hrsa.com.au](mailto:hrsa@hrsa.com.au)

**Applications Close: 22 April 2019**

## Further Information

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