

Chief Executive Officer

Rochester & Elmore District Health
Service



About Rochester & Elmore District Health Service

Rochester and Elmore District Health Service (REDHS) is a small rural health service in north central Victoria providing a broad range of services to its community. Acute and residential aged care services are complemented by primary care services and home nursing.

The Rochester and District War Memorial Hospital amalgamated with the Elmore District Hospital, effective from 1st November 1993, to become known as the Rochester and Elmore District Health Service.

In the following years the need for an updated hospital facility to meet the Health Service Accreditation and Building Certification requirements culminated in the State government agreeing to a \$21.7 million redevelopment program. The redevelopment program commenced in late 2006 and was completed in July 2010.

Vision

Leading our community to better health.

Values

The Board, management and staff of REDHS value

Respect, dignity and understanding

Equity, access, participation and consultation

Diligence, responsibility and accountability

Honesty, trust and fairness

Service, professionalism, improvement and innovation



REDHS Services

Acute and Urgent Care Services

Our acute ward consists of 12 beds, one of which is for special (palliative) care and one emergency care trolley. There are five visiting medical officers (VMOs) who have admitting rights.

Residential Aged Care

REDHS has a dual residential aged care facility on site - Rochester and District Hostel and Rochester Nursing Home. We provide high quality, residential support care for elderly, frail and disabled members of the community who have been classified as requiring a low or high level of care. Low level respite care is provided in our hostel. This facility is currently accredited by the Aged Care Standards and Accreditation Agency of Australia.

Day Procedure Unit

Primary Care

Diabetes education
District nursing
Drug & Alcohol counselling
Fitness for Older Adults
Health promotion
Needle Syringe program
Physiotherapy
Planned Activity Group
Podiatry
Radiology
Sexual Assault Counselling
Social Worker
Ultrasound
Cognitive Dementia and Memory Service (CDAMS)



REDHS 2020 STRATEGIC PLAN 2016 - 2020



VISION

Leading our community to better health

VALUES

Respect
Equity
Diligence
Honesty
Service

Strategic Priorities

Quality Healthcare

Enhance person centred approach to care
Focus on wellbeing including quality ageing
Strengthen community and consumer engagement



Collaborative Endeavours

Develop and provide services to meet community need
Nurture strategic partnerships and develop cluster arrangements
Transform models and systems for efficiency and quality



People and Infrastructure

Engage in innovation driven opportunities
Develop our people
Strengthen our governance and quality systems
Progress contemporary physical and technical infrastructure



YEAR IN BRIEF 2017-18

Acute Ward

Total Separations	544
Total Bed Days	1,654
Average Length of Stay (Days)	6.1

Day Procedure Unit (DPU)

Total DPU Separations	264
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Aged Care

Nursing Home Bed Days	10,426
Nursing Home Separations	15
Hostel Bed Days	10,422
Hostel Separations	10

Non-admitted Occasions of Service

District Nursing	4,791
Urgent Care Centre	720
Radiology	1,038
Planned Activity Group	1,866
Diabetes Education	256
Dietetics	282
Exercise Physiology	131
Group Fitness	1,408
Occupational Therapy	303
Physiotherapy	1,509
Podiatry	2,627
Social Work/Counselling	897
Drug and Alcohol Withdrawal Service	318

Services available at REDHS

- Acute Ward
- Cardiac Rehabilitation
- Carers' Support Program
- Chiropractic
- Day Surgery
- Diabetes Education
- Dietetics
- District Nursing
- Drug and Alcohol Counselling
- Exercise Physiology
- Group Fitness
- Health Promotion
- Hearing Services
- Immunisation
- LIFE program (Diabetes Prevention)
- National Respite for Carers Program
- Occupational Therapy
- Palliative Care
- Pathology Collection
- Physiotherapy
- Planned Activity Group
- Podiatry
- Psychology
- Radiology (X-rays and Ultrasounds)
- Residential Aged Care
- Rural Withdrawal Service
- Social Work
- Transition Care Program
- Urgent Care Centre
- Volunteer Program



The Role

The Chief Executive Officer is responsible for implementing the strategic direction of the Health Service, as determined by the Board. The Health Service must maintain a professional standard and meet statutory regulations and Health Service policies and procedures.

RESPONSIBILITIES

Comply with directions as outlined in the Delegation of Authority as approved by the Board.

Provide reports and advice to the Board to ensure continuity of care, effectiveness and efficiency of services provided.

Provide monthly financial reporting to the Board.

Ensure that the Health Service is abiding by all State and Federal Legislation.

Keep abreast of innovative developments in the health field and when required, recommend new systems and funding streams to the Board.

Draft policies for the consideration of the Board and ensure their effective implementation.

Provide Quarterly reporting to the Board on progress towards achievement of the Strategic Plan through the Statement of Priorities process.

Maintain and enhance existing relationships with communities in the REDHS catchment.

Maintain and enhance existing relationships and partnerships with health services and other organisations that support the strategic direction of REDHS.



Key Selection Criteria

KSC1	Demonstrated high levels of leadership, organisational and interpersonal skills, congruent with the requirement to manage the operational aspects of an integrated rural health service, with an understanding and commitment to the philosophies of a learning organisation.
KSC2	Demonstrated interpersonal skills and experience in human resource management and industrial relations including change management, consultation, negotiation and motivation.
KSC3	Proven ability to lead the strategic planning for an organisation and to successfully implement, monitor and evaluate an organisational strategic plan.
KSC4	Demonstrated knowledge and commitment to quality improvement, risk management, compliance and best practice models of service delivery.
KSC5	Demonstrated ability to manage and control the business and financial resources of an organisation and to develop and implement strategies to enhance revenue and improve business performance.
KSC6	Demonstrated ability to manage the capital resources of an organisation, including planning and project management of building works, equipment funding and maintenance plans.
KSC7	Demonstrated knowledge of funding and current government policy and direction of acute, aged residential, community and primary health care services including emphasis on consumer driven models of care.
KSC8	Demonstrated ability to lead service development, including change and strategy in a partnership environment.



Remuneration

The Board of Management will negotiate a competitive remuneration package with the successful applicant. A three (3) year GSERP contract with a Total Remuneration Package (TRP) in the range of \$137,548 to \$215,601 (Group 4, Cluster 2) will be negotiated with the successful applicant.

The TRP is inclusive of:

- Base Salary
- Superannuation
- Motor vehicle

Other benefits:

Salary packaging benefits are also available.

How to Apply

Applications should include a:

- Covering letter incorporating a response the Key Selection Criteria
- Current CV; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at hrsa@hrsa.com.au

Applications Close: 20 September 2019

Further Information

John Cross
Director
Health Recruitment Specialists
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