

Perioperative Services Manger

Calvary Riverina Hospital



About Calvary

Established in 1885 by the Sisters of the Little Company of Mary, Calvary is a not-for-profit Catholic health care organisation. Our mission is to provide quality, compassionate healthcare to the most vulnerable, including those reaching the end of their life.

Our Mission

Calvary brings the healing ministry of Jesus to those who are sick, dying and in need through “being for others”:

In the Spirit of Mary standing by her Son on Calvary

Through the provision of quality, responsive and compassionate health, community and aged care services

Our Vision

As a Catholic Health, Community and Aged Care provider, our vision is to excel, and to be recognised, as a continuing source of healing, hope and nurturing to the people and communities we serve.

Our Values

Our Values are visible in how we act and treat each other. We are stewards of the rich heritage of care and compassion of the Little Company of Mary. We are guided by these values:

Hospitality
Healing
Stewardship
Respect



About Riverina Private Hospital

Calvary Riverina private hospital in Wagga Wagga, NSW, provides a range of services to the Riverina community including Calvary Riverina Surgicentre, our award winning Drug and Alcohol Centre, and Maternity and Women's Health Services.

We provide specialist palliative care for acute patients and, as a member of the Palliative Care Alliance, have established links with hospice and home-based community palliative services for both public and private patients.



Perioperative Services Manager

The purpose of this position is the operational management of the perioperative department within Calvary Riverina. The Clinical Manager works closely with the Executive team and in particular the Director Clinical Services to support the organisation and department's business objectives and safe high quality patient care.

The position incumbent provides high level clinical leadership, models the values of Calvary and supports a positive and professional workplace culture.

Operational Management Responsibilities

- Conduct regular staff meetings within the department to ensure staff have a formal mechanism for communication
- Completion of monthly manager's report ensuring KPI's are managed within target and strategies are in place to manage business efficiency within the department
- Manage staffing resources including scheduling, leave, labour hours and skill mix within target and agreed staffing establishment
- Oversight of recruitment, performance development and management including escalation of any personnel matters of concern including industrial, performance, risk etc. to the Director of Clinical Services
- Support the department clinical team to identify and progress new initiatives which may enhance patient care, improve practice and service efficiency
- Management of resources including equipment, pharmacy and consumables to ensure business and cost efficiency
- Ensure staff competency and mandatory training completion within the department
- Submission of relevant mandatory data required for licensing, health fund compliance and quality indicator reporting



Key Selection Criteria

1. Relevant tertiary qualifications in management, working towards same or equivalent
2. Current AHPRA registration
3. A minimum of 5 years post graduate experience in public and/or private health sector
4. Demonstrates leadership and management capability through the expressed knowledge of team engagement and human, financial and material resource management principles applicable to operational planning, coordination and evaluation of services.
5. Demonstrated evidence which fosters the reputation of a large clinical organisation, taking ownership and personal accountability for standards of care and demonstrates a commitment to high quality and safe clinical services.
6. Demonstrated ability to work cooperatively with others; provides support; shares information and credit; considers the views of and involves colleagues in decision making; deals effectively with conflict; maintains effective working relationships with colleagues; mentors and provides leadership as appropriate.
7. Proven ability to communicate relevant, prompt and accurate information; is approachable and resourceful in working with senior colleagues and peers; uses good judgement in prioritising courses of action and is respectful to co-workers and customers.
8. Demonstrates advanced clinical evidence-based skill and knowledge in nursing, service coordination and interdisciplinary care management, evidenced by feedback, recency of practice and achieved clinical competencies.
9. Demonstrates operative knowledge of the National Safety and Quality Health Service Standards, expressing key strategies and aligned processes the department could undertake to achieve and sustain these care standards.
10. Demonstrated awareness of the principles and processes of change management and can apply a range of strategies to successfully negotiate organisational change.



Remuneration

The role is Full time

The base salary is in the range: \$125,430 - \$128,810 per annum

Other benefits include

- Generous salary packaging
- Superannuation
- Relocation assistance can be negotiated

How to Apply

Applications should include a:

1. Covering Letter with a statement addressing the key selection criteria,
2. Current CV
3. Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at: hrsa@hrsa.com.au

Applications Close: 21 June 2021

Further Information

For more information about the role please contact:

Ms John Cross
Health Recruitment Specialist
Director
0417 332 598

