

Chief Executive Officer

Kilmore District Health



About Kilmore District Health

Kilmore District Health is located in Victoria in the Mitchell Shire and services a population over 40,000 that extends to Broadford and Pyalong in the north, Wallan and Craigieburn in the south, Lancefield and Romsey to the west; and Whittlesea to the east. Services include maternity, medical and surgical services, urgent care, sub-acute care, residential aged care, specialist ambulatory clinics and community nursing.

A team of qualified, dedicated health professionals collaborate with visiting general practitioners and specialists, and regional health care partners to deliver a broad range of integrated health services. They employ over 350 staff and are supported by a dedicated volunteer workforce and have a strong philosophy of working with the local community at every level of partnership to deliver excellence in patient care.

Our Vision

Caring Together. Better health and wellbeing for our community.

Our Purpose

Providing safe, quality, accessible care and a dynamic place to work and learn.

Our Values

- **RESPECT:** We recognise the rights, beliefs and choice of every individual
- **EXCELLENCE:** We demonstrate a commitment to the highest standards of safety, quality and service
- **ACCOUNTABILITY:** We take responsibility for our decisions, actions, attitudes and health
- **COMPASSION:** We consistently act with empathy and compassion
- **HONESTY:** We are open, ethical, and fair



Services

KDH operates from one site encompassing four facilities – the main hospital (housing inpatient beds, a perioperative suite and the Urgent Care Centre), Caladenia Nursing Home and Dianella Village Aged Care Hostel and the Outpatient Services Facility. Services are provided in home and community settings, including antenatal clinics operated from Seymour Health and Nexus Primary Health in Wallan.

Hospital Based Services

The Hospital provides a variety of health care services. Inpatient and outpatient services are offered to the community of Kilmore and district. The hospital services range from urgent care, acute services in the areas of maternity, medical and surgical services, through to subacute care encompassing Geriatric Evaluation and Management, Transition Care and Palliative Care. The number and range of Visiting Specialists consulting from our Outpatient Facility continues to expand. As the only provider of maternity services in the Mitchell Shire, the hospital supports over 300 women and families assessed as having a normal risk pregnancy to receive maternity (antenatal, birthing and postnatal) care close to home.

Aged Care Services

Caladenia Nursing Home and Dianella Village Hostel provide a home-like atmosphere with the security of assistance when required. Each facility has the capacity to support 30 care recipients. Respite care is also available.

Home Based Services

The District Nursing Service is funded through the Commonwealth Home Support Programme (CHSP). This service helps older people stay independent and in their homes and communities for longer. We also receive state-based funding to provide support to younger people with disabilities living at home and produce delivered meals through the Victorian Home and Community Care program.



The Role

The primary role of the Chief Executive Officer (CEO) is to implement the strategic direction of Kilmore District Health (KDH) as determined by the Board of Directors. The CEO is responsible for maintaining the excellent reputation of the Health Service and meet statutory regulations and the Victorian Department of Health and Human Services (DHHS) policies and procedures.

The CEO:

- Is responsible for the operational management of KDH and implements decisions, resolutions and directions of the Board of Directors;
- Ensures the Health Service observes and complies with the requirements of the appropriate Federal and State legislation, Health Service By-Laws and directions of the DHHS;
- Works to advance the objectives of the Health Service and to attain the service objectives specified in the Health Service Agreement and Statement of Priorities; and
- Promotes KDH in the communities served by the Health Service.

ORGANISATIONAL OUTCOMES

- Providing the best care for KDH consumers;
- Sustaining a talented, engaged and satisfied workforce;
- Ensuring the best use of KDH resources; and
- Fostering partnerships that provide services to best meet the care needs of the community.



Key Selection Criteria

KSC1	An influential and motivated leader with the proven ability to establish and maintain productive relationships both within the organisation and with external partners and stakeholders
KSC2	Strong record of financial management demonstrating they can run a financially sustainable health organisation
KSC3	Ability to recognise and act upon development and growth opportunities for the organisation with the proven ability to initiate new ways to improve services and organisational sustainability
KSC4	Experience in corporate and clinical governance and a capacity to work effectively with a Board of Directors
KSC5	Manages the delivery of a diverse range of health care services, programs and projects within a public health care environment
KSC6	Aligns others with the organisational values and goals through effective people management and modelling
KSC7	A demonstrated knowledge of concepts and practices of strategic, service and master planning processes
KSC8	Engages positively with the community and sustains community support in the development of services and programs



Remuneration

The Board of Management will negotiate a competitive remuneration package with the successful applicant as per the Health Entity Executive Remuneration Guidelines. A three (3) year Executive contract with a Total Remuneration Package (TRP) based on the Group 4 range (currently \$143,116 to \$224,328) will be negotiated with the successful applicant. The TRP is inclusive of:

- Base Salary
- Superannuation
- Motor vehicle

Other benefits:

Salary packaging benefits are also available.

How to Apply

Applications should include a:

- Covering letter incorporating a response the Key Selection Criteria
- Current CV; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at hrsa@hrsa.com.au

Applications Close: 4 February 2022

Further Information

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Health Recruitment Specialists
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