



Applicant Information

Chief Executive Officer

Primary Care Connect

JUNE 2022

RESUME

Street Name 1
70000 City Name
Tel: 0000 5555555
E-Mail: email@me@server.com

SUMMARY

- Experience in commercial engines development
- Expert knowledge in programming
- Strong experience in software design and architecture, animation, network performance optimization
- 30 years of development experience. Worked on projects in various industries
- Management of a small team of engineers

WORK EXPERIENCE

07/2007 - Present	Company Name Ltd (United States) Lead Position Name
Working on new innovative project	
<ul style="list-style-type: none">• Sed sed ipsum et tortor ornare ullamcorper nec quis or• Suspendisse nec urna et amet eros volutpat imperdiet et• Donec et ipsum interdum, vulputate euque in, aliquam or• Integer sed turpis tempus sem lacus pellentesque vitae t• Maecenas mattis mauris non neque fermentum, vel gravida• dignissim.• Aliquam rhoncus quam eu eros ullamcorper laoreet.	
01/2005 - 07/2007	Company Ltd Position Name
Worked mostly on engine development	
<ul style="list-style-type: none">• Nulla non metus et neque tempus suscipit.• Suspendisse libero et et nulla euismod, vitae aliquet lectu• accumsan.• Nulla sed ipsum varius, imperdiet est malesuada, aliquam ma• Aliquam vitae enim et amet velit consectetur gravida in et laore	

ACADEMIC QUALIFICATIONS

2005 - present	State Technical University Post-graduate student, Doing research for dissertation
2004 - 2005	State Technical University Master's degree in Computer Science
2000 - 2004	National University of Computer Science Faculty of Computer Science

About Primary Care Connect

Primary Care Connect (PCC) is a local community health service operating under the social model of health servicing the Goulburn Valley Region. We are a not-for-profit organisation that has continued to offer local, quality services focusing on a range of health and wellbeing matters for the past 30 years. We work to achieve this by providing inclusive community health care services of the highest quality. We work collaboratively with individuals and other stakeholders to identify, discuss, and resolve the complex issues affecting our community's health and wellbeing. Visit our website www.primarycareconnect.com.au for more information regarding the organisation.

Our Services Include

- Aboriginal Health
- Alcohol & Other Drugs
- Family Violence
- Financial Counselling
- Gamblers Help
- Health Promotion
- Nursing & Allied Health
- Refugee Support
- Youth Support

Our Vision

We embrace the social model of health to create inclusive community health care services through collaboration.

Our Values

- **Individuality** – We recognise everyone is unique and we strive to understand and build strengths
- **Growth** – There are many different paths to a solution, and we support people on their journey
- **Meaningful Connections** – We bring our focus and skill to build meaningful connections
- **Community** – Through equity, we strive to improve the health and wellbeing of our community

About Primary Care Connect

Our Quality Pledge

We aim to provide quality services that meet the needs of the Community we serve. Our quality objectives and related actions are defined within Primary Care Connects Strategic Plan. These are our key strategies for development and improvement:

1. Building engagement for the future
2. Develop innovative service models
3. Develop culture to support unified growth

We aim to achieve the above by implementing a Quality Management Review system that complies with the international standard of quality practice ISO 9001: 2015 Standards. It also includes a commitment to meet the requirements of our clients, as well as legal and regulatory requirements.

For more information about Primary Care Connect and for access to the Quality Account, Financial Statements and Strategic Plan - please visit the website at: <https://www.primarycareconnect.com.au/About/About>



About the role – Chief Executive Officer

Position Summary

Primary Care Connects Chief Executive Officer is appointed by, and accountable to, Primary Care Connects Board of Directors to oversee and lead the organisation. The CEO is also appointed as the Company Secretary for the Board of Directors.

The CEO is responsible for the development of the organisation assuring high standards in clinical and corporate governance, legislative, accreditation and funding requirements. The CEO will provide high level executive, strategic and operational leadership to all PCC stakeholders.

The CEO is responsible to the Board for the overall leadership and management of the organisation. This includes an external focus on relationships with governments and other key stakeholder groups, positioning and marketing, strategic partnerships, advocacy, and financing. In addition to working directly with the Board, the CEO oversees the internal functions of the organisation, such as operations, administration, finance, and program management predominantly through delegation and management of staff and volunteers.

The CEO will ensure alignment between vision and purpose, values, strategy, external relations, and internal business operations. The CEO must support the PCC policies and procedures and role model professional conduct in a way that is consistent with these policies and practices of PCC at all times.

The CEO is delegated the authority from the Board of Directors to manage the day-to-day business and implement the strategy of the organisation.

Position Context

The CEO is expected to provide management oversight and responsibility across the organisation to ensure the effective and efficient functioning of PCC. The CEO must provide strong, compassionate, and clear leadership internally to PCC and the staff and externally with stakeholders and clients.

Key Selection Criteria

The following criteria for the position must be addressed as part of the application, including providing relevant examples:

Essential

- Qualifications in Community Services, Health, or Business Management.
- Extensive professional experience with significant leadership accomplishments in business, government, public health sector or the not-for-profit sector
- Sound knowledge and understanding of, or ability to learn relevant legislation, regulations, standards, policies, and procedures.
- Demonstrated history of leadership at an executive level within a changing environment.
- A commitment to and understanding of the community that PCC serve.
- Strong, positive, and respectful communication skills and high emotional intelligence.
- Ability to lead and build capability within an Executive Management team.
- Good understanding of financial, human resources, risk management, and OH&S.
- Sound understanding of governance and management

Preferred

- Post graduate degree in Business Administration, Health Services Management.

Please refer to the Position Description on the HRS website for a more detailed account of the role.



Remuneration

The role is full-time

A competitive remuneration package based on experience and skills will be negotiated with the successful applicant

Other Benefits Include:

- Salary Packaging
- Professional Development
- Onsite gym
- Flexible work arrangements
- Employee Assistance Program
- Healthy Workplace Program
- Relocation Assistance

How to Apply

Applications should include a:

- Covering Letter
- A response to the Key Selection Criteria;
- Current CV; and
- Completed Application Form (available on the HRS web site).

Applications can be lodged online via the HRS web site or by email at hrsa@hrsa.com.au

Applications Close: 10 July, 2022

Further Information

Jo Lowday
Director
Health Recruitment Specialists
0400 158 155



hrsa.com.au