



Beaufort & Skipton
Health Service

Skipton Campus

Main Entrance

Candidate Information

Nurse Unit Manager -
Skipton Campus



Beaufort & Skipton
Health Service





About Beaufort Skipton Health Service

Beaufort and Skipton Health Service is a small rural health service that provides Urgent Care, Primary Care, Acute Inpatient, Residential Aged Care (Nursing Home and Hostel level care), and a Transition Care Program (TCP).

Community and Allied Health and home-based services including District Nursing, Home Care Packages, Respite, Health Promotion, Diabetes Education and a large range of support programs. Beaufort and Skipton Health Service services nearly 8,500 people in Beaufort, Skipton and the surrounding area.

Beaufort and Skipton Health Service is committed to delivering a range of health and community services to improve the health and well-being of the Beaufort and Skipton communities.

OUR VISION

To be a vibrant provider of care.

OUR MISSION

To enable all people in our community to be connected, healthy and live well.

Our Values – We CARE

Teamwork

Compassion

Accountability

Respect

Excellence



Living in the region

Living in the Pyrenees Shire and Golden Plains Shire offers a relaxed, rural lifestyle in central-western Victoria, characterized by scenic landscapes, agricultural roots, and close proximity to major regional centers like Ballarat and Geelong.

Both shires are popular for their affordable housing, community atmosphere, and rich history, making them appealing to families and those seeking a country change.

- **Lifestyle:** Known for its quiet, rural setting, the shire is renowned for wine production, agriculture, and forestry.
- **Key Features:** Offers active community groups, walking trails, and parks, with a focus on improving local infrastructure.
- **Environment:** Features natural attractions and is dotted with historic, small township

Key Considerations About the Skipton Region

- **Community:** The region emphasize a strong community-centric, "live country" feel.
- **Connectivity:** While rural, the region is within reasonable driving distance of Melbourne.
- **Environment & Risk:** The region is known for its natural beauty.





About The Role

Reporting to the Director Clinical Services, The Nurse Unit Manager at the Skipton Campus is responsible for overseeing all operational aspects of the nursing care within their clinical unit. The Nurse Unit Manager will have clinical experience in aged care, acute and palliative care as well as previous experience in leadership and management.

All nursing staff, including the Nurse Unit Manager of Beaufort and Skipton Health Service must comply with the organisations values, policies and guidelines and are required to abide by the Nursing and Midwifery Board of Australia – Professional Codes and Guidelines, and Registration Standards.

Key Responsibilities include:

- Personal & Professional Development
- Customer Service
- Administration & Documentation
- Technical Skills & Application
- Teamwork and Communication
- Quality / Safety & Risk Management



Key Selection Criteria

QUALIFICATIONS

- Degree qualified in Nursing or equivalent
- Current registration as a Registered Nurse with the Australian Health Practitioner Regulation Agency (AHPRA)

ESSENTIAL EXPERIENCE and/or SPECIALIST KNOWLEDGE

- Evidence of clinical leadership qualities and skills to lead and manage a team
- Ability to set goals and standards and regularly meet with staff to set goals for ongoing improvement
- Evidence of overseeing and managing budgets, including rosters, supplies and other expenses
- Evidence of mentoring Nurses and Personal Care Workers
- High level communication, written and verbal skills and proven ability to be able to liaise and work in multidisciplinary team
- Thorough knowledge and experience in quality improvement processes and understanding of the Aged Care and Australian National Quality and Safety Health Service Standards
- Evidence of a commitment to ongoing professional development
- Knowledge of Accreditation systems

DESIRABLE

- Post Graduate qualifications or experience in Acute Care Management, Human Resource Management and/or Gerontology Nursing
- Knowledge of the Studer Program

Remuneration

The role is Full Time.

Award: Nurses and Midwives (Victorian Public Health Sector) (Single Interest Employers) Enterprise Agreement 2024-2028

Classification: NM11 – 40 hours per week with ADO

The TRP is inclusive of:

- Base Salary
- Superannuation

Other benefits:

- Salary packaging benefits
- Professional development support

How to Apply

Applications should include a:

- Covering Letter addressing the Key Selection Criteria;
- Current CV; and
- A completed Application Form (available on the HRS web site)

Applications can be lodged online via the HRS web site or by email at:
hrsa@hrsa.com.au

Applications will be processed as they are received

Further Information

John Cross
Director
Health Recruitment Specialists
0417 332 598

**The kind of
expertise that
only comes
from years of
experience.**

